



## Notice and Meeting

**Rules and Procedures:** See [Rules of Procedure](#) and [Virtual Meeting Protocol](#) for key information

- Please sign ON a few minutes early to ensure a connection in Webex.
- Please keep your system mute unless you need to speak.
- Use the Chat function to send a message the University Secretary, Gina Kennedy or Cohost – Alexandra Curry
- Please use the chat function for **business only**.
- Guests – to speak or include an item you must request in advance – please message the Host/Co Host or be acknowledged by the Speaker before speaking.
- Attendance will be taken from the participants, if you are on the phone, please identify yourself and send an email to [governance@nosm.ca](mailto:governance@nosm.ca)

The packages contain a combination of links and documents – should you have issues with accessing certain reports please request them through [governance@nosm.ca](mailto:governance@nosm.ca) if you can't recall your NOSM U username and password contact technology at [helpdesk@nosm.ca](mailto:helpdesk@nosm.ca)

### IMPORTANT MESSAGE FOR VOTING

For Voting and as a reminder – **ONLY SENATORS VOTE** – IF YOU ARE A GUEST OR OBSERVER, YOU CAN NOT VOTE – IF YOU DO, YOU WILL BE REMOVED FROM THIS MEETING OR FUTURE MEETINGS.

The motions before you have come from programs or committees, and we have requested in advance that they be moved and seconded by Senators. If they don't have a mover and seconder, the Speaker will call one from our attending Senators and you can simply raise your virtual or physical hand, and the University Secretary will note your name in the minutes.

Voting will be done through the Webex polling called SLIDO, should that fail, you may raise your hand, come off mute if you have any questions or would like to object or abstain from the vote – you can also register your vote via email to the University Secretary.

If you are on the phone, there is a Webex app that can be used from a phone that will allow you to register your vote, OR you can use the Slido App to vote. You may only vote once per motion – the votes are tallied and reviewed at the end of the meeting. Please remain professional in voting.



**FOR SLIDO** <https://app.sli.do/event/i3vYXLgm29qcAPFTng62hm>  
USE Event Passcode: NOSMUSenate



**FOR WEBEX**

<https://nosm.webex.com/nosm/j.php?MTID=ma91228d8b1d63441286bce4d34d1138d>

Meeting number (access code): 2426 147 2610 / Meeting password: xiHP23V6ypp

**Join by phone** +1-855-699-3239 CANADA/US TOLL FREE / +1-647-798-0132 TORONTO LOCAL



# AGENDA

Thursday, April 10, 2025 (4:00 – 7:00 pm)

## Legend

**Approval:** Refers to standard items requiring formal endorsement by the body, such as the agenda, regular items / policies etc. – recommendations from program or standing committees – minimal time allotted.

**Decision:** Covers items presented to the body for resolution, typically based on recommendations which require more time for discussion. These may include approval items or decision-making matters, such as waiver of first readings or recommendations that require feedback or subsequent readings seeking final approval.

**Discussion:** Pertains to presentation items or topics specifically allocated time on the agenda for dialogue and consideration.

**Information:** Encompasses items presented for awareness without designated discussion time. This category often includes reports from the President or Vice President, where highlights may be shared.

This meeting will be recorded for minute-taking purposes.

Time	#	ITEM	ACTION
4:00 pm	1.0 1.1	Welcome – Senator David MacLean, Speaker Land Acknowledgement and Reflection	Information
4:15 pm	2.0 2.1	Call to Order Approval of the Agenda, and Approval of the <a href="#">Consent Agenda</a> Items <ul style="list-style-type: none"> <li>Additions or Edits, Declarations of Conflicts and Approval</li> </ul>	Approval
Senate Business - Action Items			
4:25 pm	3.0	<a href="#">Guidelines for the Use of Generative Artificial Intelligence</a> (Senator Larivière) <ul style="list-style-type: none"> <li>a) Briefing Note</li> <li>b) AI Guidelines Draft Report and Recommendations</li> </ul> <i>Special Guest – Sandrine Desforges, Research Associate HESA</i>	Approval



4:45 pm	4.0	<a href="#">Faculty Affairs Reorganization</a> (Senator Marsh & Senator Prowse) a) Waive First Reading Request b) Briefing Note and Recommendation	Approval
5:00 pm	5.0	<a href="#">Academic Francophone Health Education Committee</a> (AFHEC) (Senator LeBlanc) a) Briefing Note b) Terms of Reference clean copy c) Terms of Reference track changes	Approval
5:15 pm	6.0	<a href="#">Academic Calendars</a> (Senator Cain) a) Briefing Note b) AC 2025-2026 & AC 2026-2027 (Revised)	Approval
5:20 pm	7.0	<a href="#">Academic Fee Schedule</a> (Senator Cain) a) Briefing Note b) Academic Fee Schedule 2025-2026 (Revised)	Approval
5:25 pm	8.0	<a href="#">Rules of Procedure at Senate Meetings</a> (Gina Kennedy, University Secretary) a) Briefing Note b) Rules of Procedure at Senate Meetings (Revised)	Discussion First Reading
5:30 pm	9.0	<a href="#">Senate Roles and Responsibilities of Senators</a> (Gina Kennedy, University Secretary) a) Briefing Note b) Senate R&R of Senators (Revised)	Discussion First Reading
5:35 pm	10.0	<a href="#">Senate Committee Guide</a> (Gina Kennedy, University Secretary) a) Briefing Note b) Senate Committee Guide (Revised)	Discussion First Reading
5:45 pm	11.0	<a href="#">Early Conferral and Releases of Degree</a> (Senator Cain) a) Briefing Note b) Recommendation	Discussion First Reading
5:55 pm	12.0	<a href="#">Late Course Withdrawal</a> (Senator Cain) a) Briefing Note b) Recommendation	Discussion First Reading



6:00 pm	13.0	Committee Highlight (Senator Regalado) <ul style="list-style-type: none"><li>• <a href="#">Health Sciences Library Annual Report</a></li><li>• <a href="#">Annual Faculty Publications</a></li></ul>	Discussion/ Presentation
Senate Business – Information/Discussion Items			
6:15 pm	14.0	Report of the President and Vice Chancellor (President Green) <ul style="list-style-type: none"><li>• <a href="#">President’s Report</a></li><li>• Northern Routes - <a href="#">Empowering Health Equity</a></li><li>• Board of Governors – <a href="#">After Meeting Report Feb 2025</a></li><li>• <a href="#">Convocation 2025 Invitation – Registration Link</a></li><li>• Community Visits 2025 – <a href="#">Dates and Registration</a></li></ul>	Information
6:25 pm	15.0	<a href="#">Report of the Vice President, Academic and Provost</a> (Senator Larivière)	Information
6:35 pm	16.0	<a href="#">Report of the Vice President Clinical Partnerships and Hospital Relations</a> (Senator Prowse)	Information
6:40 pm	17.0	<a href="#">Report of the Vice President Research and Graduate Studies</a> (Senator Marsh) <ul style="list-style-type: none"><li>• <a href="#">ICES North 2024-2025 Report</a></li></ul>	Information
6:45 pm	18.0	Other Business	
Closed /In Camera - The Senate may adjourn to a closed session to discuss confidential matters consistent with By-laws § 9.7 and only Senators and those requested by the Speaker are to remain. Items will be listed below as required.			
7:00 pm	19.0	Adjournment  **Reminder there will be an electronic vote for the approval of the Graduands List the first week of May – please watch for that email. <b>Your vote is required.</b> **Convocation – May 23 <sup>rd</sup> and May 30 <sup>th</sup> – the Sudbury Convocation will host the Installation of the President – Please join in the procession.	Approval



### Consent Agenda Items 2.1 ([Folder Access](#))

Consent items on an agenda refer to items that are considered routine or non-controversial and typically do not require in-depth discussion. These items are usually grouped together and voted on as a single package, unless a member of the body requests that any item be pulled for further discussion or clarification. Consent items are often used for matters such as: Approval of minutes from previous meetings, Routine administrative reports, Routine policy updates or amendments, Acknowledgements or routine correspondence

CA-2.1.1	Minutes – Previous Minutes from the February 13, 2025 meeting	Approval
CA-2.1.2	DPP PLAC (revised)	Information
CA-2.1.3	Senate Appeal Policy (revised)	Approval
CA-2.1.4	<b>Senate Standing, Business or Working Committees</b>	Information
a.	Academic Indigenous Health Education Committee (Senator LeBlanc)	Information
b.	Academic Quality Assurance Committee (Senator Larivière)	Information
c.	Senate Appeal Committee (Senator Wharton)	Information
d.	Senate Executive Committee (Senator Lariviere)	Information
CA-2.1.5	<b>Program Committee and Portfolio Reports</b>	
a.	Admissions and Learner Recruitment (Senator Miron)	Information
b.	Continuing Education and Professional Development (Senator Baron)	Information
c.	Faculty Affairs (Senator Telang) <ul style="list-style-type: none"> <li>• Clinical Sciences, Human Sciences &amp; Medical Sciences</li> </ul>	Information
d.	Postgraduate Medical Education (Senator Anderson)	Information
e.	Registrar (Senator Cain)	Information
f.	Undergraduate Medical Education (Senator Toner) <ul style="list-style-type: none"> <li>a) UME COI Policy</li> <li>b) 25-26 Phase 3 Syllabus</li> </ul>	Information