



## Senate Deadlines and Dates - 2024-2025

### Submission:

Senate committees (program and standing) and Reporting Portfolios must submit all materials in final form to [governance@nosm.ca](mailto:governance@nosm.ca) by the “materials due” deadlines listed below. Information on writing reports for Senate can be found on the Secretariat’s website. Hyperlinks should be used for publicly available documents. See <https://www.nosm.ca/about/governance/senate/meeting-information/rules-procedures/> and <https://www.nosm.ca/about/governance/senate/meeting-information/>

Everyone is encouraged to review reports submitted to Senate on previous Senate agendas, via the Senate Portal <https://nosm.sharepoint.com/sites/Senate>

Some restrictions for non-Senators to this portal. Senate meeting materials are public and can be found <https://www.nosm.ca/about/governance/senate/meeting-information/>

### Key Dates: 2024-2025

Materials Due (NOON)	SEC Meeting	Agenda Published (One Week Prior)	Senate Meeting
September 23, 2024	September 26, 2024	October 3, 2024	October 10, 2024
November 25, 2024	November 28, 2024	December 5, 2024	December 12, 2024
January 27, 2025	February 3, 2025	February 6, 2025	Feb 13, 2025
March 24, 2025	March 28, 2025	April 3, 2025	April 10, 2025
Graduate Voting Online			Online approval
May 26, 2025	May 29, 2025	June 5, 2025	June 12, 2025

### Please Note:

Committee administration and Portfolios are strongly encouraged to establish project timelines that ensure approvals are sought at regularly scheduled committee and/or Senate meetings.

Under exceptional circumstances, and on a case-by-case basis, the Secretariat may facilitate an off-cycle governance approval after consulting with the President and Chair, and committee chair (if required). Special, off-cycle approvals will normally only be considered for time-sensitive items that cannot be postponed until the next regularly scheduled meeting. This is also given the same consideration for requests to dispense with first reading on key documents.

### Contacts:

General Office - University Secretary [governance@nosm.ca](mailto:governance@nosm.ca)

University Secretary, Gina Kennedy [gkennedy@nosm.ca](mailto:gkennedy@nosm.ca)

Assistant University Secretary, Alexandra Curry [alcurry@nosm.ca](mailto:alcurry@nosm.ca)



## Senate Deadlines and Dates – 2025-2026

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### Key Dates: 2025-2026

Materials Due (NOON)	SEC Meeting	Agenda Published	Senate Meeting
		One Week Prior	
September 22, 2025	September 25, 2025	October 2, 2025	October 9, 2025
November 24, 2025	November 28, 2025	December 4, 2025	December 11, 2025
January 26, 2026	February 2, 2026	February 5, 2026	February 12, 2026
March 23, 2026	March 30, 2026	April 2, 2026	April 9, 2026
Graduate Voting Online			Online approval
May 25, 2026	May 29, 2026	June 4, 2026	June 11, 2026

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## Senate Deadlines and Dates - 2026-2027

### Submission Procedure:

Senate committees (program and standing) and Reporting Portfolios must submit all materials in final form to [governance@nosm.ca](mailto:governance@nosm.ca) by the “materials due” deadlines listed below. Information on writing reports for Senate can be found on the Secretariat’s website. Hyperlinks should be used for publicly available documents. See <https://www.nosm.ca/about/governance/senate/meeting-information/rules-procedures/> and <https://www.nosm.ca/about/governance/senate/meeting-information/>

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### Key Dates: 2026-2027

Materials Due (NOON)	SEC Meeting	Agenda Published	Senate Meeting
		One Week Prior	
September 21, 2026	September 25, 2027	October 1, 2026	October 8, 2026
November 23, 2026	November 30, 2026	December 3, 2026	December 10, 2026
January 25, 2027	February 1, 2027	February 4, 2027	February 11, 2027
March 29, 2027	April 5, 2027	April 8, 2027	April 15, 2027
Graduate Voting Online			Online approval
May 24, 2027	May 31, 2027	June 3, 2027	June 10, 2027

### Please Note:

Committee administration and Portfolios are strongly encouraged to establish project timelines that ensure approvals are sought at regularly scheduled committee and/or Senate meetings. Under exceptional circumstances, and on a case-by-case basis, the Secretariat may facilitate an off-cycle governance approval after consulting with the President and Chair, and committee chair (if required). Special, off-cycle approvals will normally only be considered for time-sensitive items that cannot be postponed until the next regularly scheduled meeting. This is also given the same consideration for requests to dispense with first reading on key documents.

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## Senate Deadlines and Dates - 2027-2028

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Senate committees (program and standing) and Reporting Portfolios must submit all materials in final form to [governance@nosm.ca](mailto:governance@nosm.ca) by the “materials due” deadlines listed below. Information on writing reports for Senate can be found on the Secretariat’s website. Hyperlinks should be used for publicly available documents. See <https://www.nosm.ca/about/governance/senate/meeting-information/rules-procedures/> and <https://www.nosm.ca/about/governance/senate/meeting-information/>

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### Key Dates: 2027-2028

Materials Due (NOON)	SEC Meeting	Agenda Published	Senate Meeting
		One Week Prior	
September 20, 2027	September 27, 2027	September 30, 2027	October 7, 2027
November 22, 2027	November 29, 2027	December 2, 2027	December 9, 2027
January 24, 2028	January 31, 2028	February 3, 2028	Feb 10, 2028
March 27, 2028	April 3, 2028	April 6, 2028	April 13, 2028
Graduate Voting Online			Online approval
May 29, 2028	June 5, 2028	June 8, 2028	June 15, 2028

### Please Note:

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