

President Emerita/Emeritus Procedure

Approval Authority: Board of Governors

Established: 2024 11 19

Amendments: None

Category: Board of Governors

1.0 Purpose

To recognize the outstanding contributions and long-standing service of a former President of the University.

2.0 Process

2.1 For the Bestowment of President Emerita/Emeritus

The University may confer the title “President Emerita/Emeritus” as an honorary designation to recognize and honour the outstanding contributions and long-standing service of a former President of the University in accordance with this Procedure.

The designation "President Emerita/Emeritus" may be conferred on an individual who has retired after successfully completing one or more terms as President of the University and has demonstrated outstanding contributions, distinguished leadership, and dedicated service throughout their tenure.

The designation is among the highest honors the University can bestow and should not be expected by all individuals departing from roles such as President, Vice Chancellor, Dean, or CEO.

The title “President Emerita/Emeritus” shall be solely an honorary designation. It does not carry with it any entitlement to authority, rights, privileges or resources, except as may otherwise be determined by the Board of Governors (the “Board”) in its sole discretion.

No remuneration or formal duties are attached to the title.

The designation of “President Emerita/Emeritus” is for life and carries with it the responsibility to act in a manner that upholds the ethical and professional standards of the University.

The designation may be revoked by two-thirds majority vote of the Board.

There is no limit on the time for conferring the designation of “President Emerita/Emeritus” and it may be conferred posthumously upon the recommendation of the Board Executive Committee.

There is no limit on the number of persons who may hold this designation.

3.0 APPROVAL PROCEDURES

The designations of “President Emerita/Emeritus” are conferred by the Board, in its sole discretion, on the recommendation of the Executive Committee (the “Committee”).

- The Committee shall consider, as it deems reasonable and appropriate, the merits and candidacy of any retiring or resigning President of the University as set out in Section 2.1.
- The President shall not initiate or participate in any discussions of the Committee related to their own consideration for this designation.
- If the Committee recommends to the Board that conferring the honorary designation “President Emeritus” is appropriate in the circumstances, the Chair of the Executive Committee will convey the recommendation for consideration by the Board.

Any consideration by the Board of the conferral of the designation of “President Emerita/Emeritus” shall be conducted in camera and in the absence of the President. If approved, the Chair of the Board will inform the President in writing that the title of President Emerita/Emeritus has been granted and notify Human Resources as applicable.

Conferral of the designation will not occur until an individual has retired or resigned from the University in the case of the President.

4.0 AUTHORITIES, ROLES, AND RESPONSIBILITIES

This Procedure falls under the authority of the Board of Governors. Upon approval, the President will be informed of the award by the Chair of the Board of Governors by letter. The University Secretary will be responsible for communicating this information as appropriate. The appointment of President Emerita/Emeritus may be announced during the Annual University Achievement and Awards Event. If the title is to be conferred at Convocation, the President Emeritus would be invited to participate in the processional and the ceremony during which the title would be formally bestowed.

5.0 INTERPRETATION

Questions about interpretation or application of this procedure will be referred to the University Secretary governance@nosm.ca.

AUTHORITIES AND OFFICERS

The following is a list of authorities and officers for this procedure:

- a. Approving Authority: Board Chair
- b. Responsible Officer: Board Chair
- c. Procedural Authority: University Secretary

Review and Revision History

Review Period: 5 years or as required

Date for Next Review: 2029 09 01